

**AUTHORIZATION FOR RELEASE OF IMMUNIZATION INFORMATION**

Patient Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Mother's Maiden Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

**Note:** If the patient is over the age of 18 years, the person requesting the information must be the patient or personal representative of the patient.

I, the undersigned, hereby authorize the Kansas Department of Health and Environment (KDHE) to release all medical records and information in his/her/their possession which pertain to the immunization status of the patient named above to:

**Please indicate the method of release.**

Name **OR** Organization: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Fax Number: \_\_\_\_\_

Mail      E-mail      Fax      In Person

My KS Health Portal

**Note:** This is not an option if records are being released to an organization.

**Please indicate which type of record you are requesting.**

All      Covid-19      Both  
Immunizations      Only

*This authorization will automatically expire one (1) year from the date signed. I understand that I may revoke this authorization at any time except to the extent that action has been taken in reliance thereon. I further understand KDHE may update contact information based off of the information provided on this form.*

\_\_\_\_\_  
Signature (Patient, Parent, Personal Representative)  
\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
Printed Name (Patient, Parent, Personal Representative)  
\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**If you are the Personal Representative of the patient, please provide the required documentation from the list below.**

**Guardian** - copy of Court Appointment

**Treatment Monitor/Rogers Guardian** - copy of Court Appointment

**Health Care Agent** - copy of Health Care Proxy

**Department of Children & Families (DCF) or Contractor of DCF** - copy of Authorization for Release of Confidential Information

**Return completed form with a copy of your government issued identification to:**

KSWebIZ – Immunization Program KDHE – BDCP  
1000 SW Jackson, Suite 210 Topeka, KS 66612-1373  
Fax - 785-559-4227  
Email - KDHE.ImmunizationRegistry@ks.gov

**FOR INTERNAL USE ONLY**

Match Found:      YES    NO

Updates made to KSWebIZ: YES NO

If Yes, Patient ID: \_\_\_\_\_

Method of Release:    FAX    E-MAIL    MAIL    PORTAL    IN PERSON

**Photo ID Information**

State or Country: \_\_\_\_\_  
Number: \_\_\_\_\_  
Expiration: \_\_\_\_\_

\_\_\_\_\_  
Staff Completing Request  
\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date